



**2019-20
CORONA-NORCO
SCHOOLS
EDUCATIONAL
FOUNDATION**

**GRANT GUIDELINES &
APPLICATION
For Corona-Norco Unified
School District Educators**

*"Make a Difference in a
child's life"*

Our Mission:

The Corona-Norco Schools Educational Foundation will promote educational excellence in the Corona-Norco Unified School District by providing financial resources for programs and services that enhance academic achievement and overall student success.



CORONA-NORCO SCHOOLS EDUCATIONAL FOUNDATION

Grant Guidelines

Education Foundation Purpose:

The Foundation is organized for the purpose of providing unfunded needs of the students of our district. Priorities are Academic Intervention Programs, Arts & Music Programs, After School Enrichment, Science/STEM, and Technology Upgrades.

Procedure for Grant Applications:

The Foundation directors meet and review all applications. Deadlines are required to allow applications to be circulated prior to the scheduled meetings.

*Please submit applications by **October 11, 2019, 4:00 p.m.***

*Notification of award will be sent to the applicant by **November 8, 2019.***

Applicant Requirements:

By submitting the Application you AGREE to volunteer in at least two (2) Foundation Activities during the grant calendar year.

All materials, supplies and equipment secured under the grant is the property of CNUSD and not the recipient.

Prior to May 30 of the current fiscal year applicant must submit a summary report describing how funds were used and outcome of project(s).

Expenditures exceeding the grant award will be the responsibility of the applicant's school budget. Unexpended or residual grant award budgets will be returned to the Foundation.

Grant applications must be submitted on or before deadline date to:

Corona-Norco Schools Educational Foundation
c/o CNUSD Superintendent's Office
2820 Clark Avenue, Norco, CA 92860 **-OR-**

Scanned and Emailed to: GretchenDoughty.cnsef@gmail.com

Questions on any grant application process can be directed to:
Gretchen Doughty
Phone: 951-201-5771
Email: GretchenDoughty.cnsef@gmail.com



**CORONA-NORCO SCHOOLS EDUCATIONAL FOUNDATION
GRANT APPLICATION – Page 1**

Grant application areas of focus:

- Intervention Program
- Arts and/or Music Program
- After School Enrichment
- Technology Upgrades **Please note that electronic devices such as laptops, computers, and iPads must be secured through the CNUSD Purchasing Department.*
- Science/STEM

Description of Grant Request:

Outcome Expected:

How will results be measured?

How will this program improve student achievement?

Project Beginning Date: _____ **Project Ending Date:** _____

Funding Amount Requested: \$ _____ **(Not to exceed \$1,000.00)**

List other funding sources available (e.g. Title I, PTA, etc.) to be used in conjunction with CNSEF funding. _____

***PLEASE NOTE:** expenditures exceeding the grant award will be the responsibility of the applicant's school budget. Unexpended or residual grant award budgets will be returned to the Foundation. *Grant awards must be expended by April 15 of the current fiscal year.*

PROJECT CONTACT INFORMATION

Requestor's Name (Please Print): _____ **Position:** _____

Principals' Name (Please Print): _____

Principals' Signature: _____

School Name: _____

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DATE INITIALS

_____ **Date grant application received**

_____ **Grant reviewed (circle) Approved/Declined**

_____ **Letter sent to applicant indicating approved/declined application**

_____ **Receipts or accounting of expenditures/summary letter received-funds dispersed**

_____ **Amount Awarded \$** _____

