



**2021-2022
CORONA-NORCO
SCHOOLS
EDUCATIONAL
FOUNDATION**

**GRANT GUIDELINES &
APPLICATION**
For Corona-Norco Unified
School District Educators

*"Make a Difference in a
child's life"*

Our Mission:

The Corona-Norco Schools Educational Foundation will promote educational excellence in the Corona-Norco Unified School District by providing financial resources for programs and services that enhance academic achievement and overall student success.



CORONA-NORCO SCHOOLS EDUCATIONAL FOUNDATION

Grant Guidelines

Education Foundation Purpose:

The Foundation is organized for the purpose of providing unfunded needs of the students of our district. Priorities are Academic Intervention Programs, Arts & Music Programs, After School Enrichment, Science/STEM, and Technology Upgrades.

Procedure for Grant Applications:

The Foundation directors meet and review all applications. Deadlines are required to allow applications to be circulated prior to the scheduled meetings.

*Please submit applications by **October 1, 2021, 4:00 p.m.***

Notification of award will be sent to the applicant

Applicant Requirements:

By submitting the Application you AGREE to volunteer in at least two (2) Foundation Activities during the grant calendar year.

All materials, supplies and equipment secured under the grant is the property of CNUSD and not the recipient.

Prior to May 30 of the current fiscal year applicant must submit a summary report describing how funds were used and outcome of project(s).

Expenditures exceeding the grant award will be the responsibility of the applicant's school budget. Unexpended or residual grant award budgets will be returned to the Foundation.

Grant applications must be submitted on or before deadline date to:

Corona-Norco Schools Educational Foundation
c/o CNUSD Superintendent's Office
2820 Clark Avenue, Norco, CA 92860 **-OR-**

Scanned and Emailed to: GretchenDoughty.cnsef@gmail.com

Questions on any grant application process can be directed to:
Gretchen Doughty
Phone: 951-201-5771
Email: GretchenDoughty.cnsef@gmail.com



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Grant application areas of focus:

- Intervention Program
- Arts and/or Music Program
- After School Enrichment
- Technology Upgrades **Please note that electronic devices such as laptops, computers, and iPads must be secured through the CNUSD Purchasing Department.*
- Science/STEM

Description of Grant Request:

Outcome Expected:

How will results be measured? _____

How will this program improve student achievement? _____

Project Beginning Date: _____ Project Ending Date: _____

Funding Amount Requested: \$ _____ (Not to exceed \$500.00)

List other funding sources available (e.g. Title I, PTA, etc.) to be used in conjunction with CNSEF funding. _____

***PLEASE NOTE:** expenditures exceeding the grant award will be the responsibility of the applicant's school budget. Unexpended or residual grant award budgets will be returned to the Foundation. *Grant awards must be expended by April 15 of the current fiscal year*

PROJECT CONTACT INFORMATION

Requestor's Name (Please Print): _____ Position: _____

Principals' Name (Please Print): _____

Principals' Signature: _____

School Name: _____

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DATE INITIALS

_____ Date grant application received

_____ Grant reviewed (circle) Approved/Declined

_____ Letter sent to applicant indicating approved/declined application

_____ Receipts or accounting of expenditures/summary letter received-funds dispersed

_____ Amount Awarded \$ _____

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1. Please indicate location of Instruction: _____Classroom _____Distance Learning

***Distance Learning Purchases: Software apps must be web-based, or installed on district owned and supported devices. Supplies and Services must meet District COVID19 safety protocols with regard to sanitation, social distancing, and/ or other District standards ***

2. What will be the student learning outcomes?

3. What will be the ongoing impact on your school of this project?

4. Please attach the anticipated budget and quotes for this project. Make sure costs are itemized, including tax and shipping. Requests for funding of computers, devices, equipment or materials must be coordinated through the CNUSD Purchasing Department. Please call 951-736-5050 for assistance or price quotes.